

BOKARO POWER SUPPLY CO. (P) LTD.

**HALL NO:- M-01, OLD ADMINISTRATIVE BUILDING,
ISPAT BHAVAN, BOKARO STEEL CITY – 827001**

**TENDER NOTICE NO.: BPSCL/CEO/P&C/10-11/C-114/NIT-
249/6800 dated 29/10/2010**



TENDER DOCUMENT

**NAME OF WORK: Operation and maintenance of construction water
supply and assistance in Blr. # 9 Project.**

**COST : Rs. 300/-
(Rupees Three Hundred only)**

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Bokaro Power Supply Co. (P) Ltd.
(A Joint Venture of SAIL & DVC)
Hall No: - M-01, Old Administrative Building,
Ispat Bhavan, Bokaro Steel City – 827001
NOTICE INVITING TENDER

NIT No. : BPSCL/CEO/P&C/10-11/C-114/NIT-249/6800

Date : 29/10/2010

For and on behalf of BOKARO POWER SUPPLY COMPANY (P) LTD, sealed tenders in four parts, **I) Part - A** : Cost of Tender document and documents in support of eligibility criteria, **II) Part-B** : Earnest Money Deposit, **III) Part- C** : Technical & Commercial Offer and **IV) Part – D** : Price Bid. are invited on behalf of Bokaro Power Supply Company (P) Limited, from reputed, experienced and financially sound firms for the following work at our Thermal Power Station.

Description of Work	Operation and maintenance of construction water supply and assistance in Blr. # 9 Project.
Estimated Amount (in Indian Rs.)	Rs. 3,46,385/- (Rupees Three Lakhs Forty Six Thousand Three Hundred Eighty Five only)
Earnest Money (in Indian Rs.)	Rs. 6900/- (Rupees Six Thousand Nine Hundred only)
Cost of tender documents (Non-refundable) (in Indian Rs.)	Rs. 300/- (Rupees Three Hundred Only)
Period of contract	01 (One) year.
Last date & time of submission of tender	03/12/2010 at 15.00 Hrs. (IST)
Bid opening Date & Time.	03/12/2010 at 15:30 Hrs. (Part A, B & C)

Qualifying Requirements / Eligibility Criteria :

1. The intending bidder should have successfully completed similar job in any PSU / Joint Venture of any PSU / GOVT. Department during last three years ending last day of the month previous to the one in which offers are invited shall be either of the following :
 - a. One similar nature of Completed work having value not less than 60% of estimated value. **‘OR’**
 - b. Two similar nature of completed works of each value not less than 30% of estimated value.
2. The intending bidder must process & shall submit attested copies of following documents
 - a) Partnership / Proprietary deed,
 - b) Partment Account Number (PAN)
 - c) Latest Income Tax Return (ITR)
 - d) Employees Provident Fund (EPF) Registration
 - e) Employees State Insurance (ESI) Registration
 - f) Service Tax Registration (if applicable)
 - g) Labour License (successful bidder has to submit the labour license within one month from the date of placement of work order
3. The bidder has to submit authenticated documentary evidences for Sl.No. 1 & 2 above along with the tender.
4. Authenticated (signed with seal of company) copy of work orders and other documentary evidences showing fulfilling the above qualifying requirements must be submitted for technical & commercial evaluation.

General Terms & Conditions:

- i) Cost of the tender documents **Rs. 300.00** (non-refundable) shall be deposited in the form of Demand Draft / Banker’s Cheque drawn in favour of Bokaro Power Supply Company (P) Ltd on any Indian nationalized / schedule commercial bank, payable at Bokaro Steel City. However Government organizations / NSIC / SSI units shall be

issued the tender documents free of cost subject to production of the documentary evidence like valid Registration certificate of the same item or group of item from appropriate Govt. Authority.

- ii) Tender shall be enclosed with Earnest Money Deposit (EMD) of **Rs. 6900.00 (Rupees Six Thousand Nine Hundred Only)** in shape of Demand Draft drawn on any scheduled commercial Bank in favour of Bokaro Power Supply Company (P) Ltd., Payable at Bokaro Steel City. However EMD exemptions wherever applicable may be availed of by Government organization / NSIC / SSI units against proper entitlement document.
- iii) The undersigned reserves the right to either rejects any / all the tenders without assigning any reason thereof & also reserves the right to alter the qualifying requirements.
- iv) Tender papers shall not be sent by post/courier service.

Note:

1. Tender documents are to be downloaded from our Website: www.bpscl.in only.
2. Bidders are requested to visit our website regularly for any addendum / corrigendum / Extension till opening of the NIT. **Any such changes shall not be published through Press advt.**

For and on behalf of
Bokaro Power Supply Company (P) Limited
Sd/-
(J.M Prasad)
AGM (P&C)

Conditions & Rules to be observed in submitting Tenders

1.1 Manner of Submission of the Tender

The tender shall be divided into 04 parts as follows:-

- a) **Part A:** This part Comprises of Cost of Tender document, Proof of Qualifying Requirements along with a copy of latest Income Tax return Certificate and Service Tax registration Certificate, copy of work orders executed, marked with (Part-A) ‘Qualifying Requirements’, NIT No. & date
- b) **Part B:** This part comprises of the Earnest Money Deposit in the manner as stated in the tender which shall be in one envelope marked with (Part-B) ‘EMD’, NIT No. & date
- c) **Part C:** This part Comprises of Technical and Commercial details, consent on special terms & conditions framed under Annexure – IV etc. marked with (Part-C) Techno-Commercial Bid, NIT No. & Date.
- d) **Part D:** This part shall contain only the price schedule comprising the rates filled in figures and words as per the instruction given elsewhere in this tender. This should be kept in a sealed cover marked Price Bid (Part -D), NIT No. and Date.

- 1.1.1 Each part should be sealed in separate envelopes, clearly superscribing on the top of each envelope the relevant part number and description along with NIT reference and date of opening and submit all the parts simultaneously in another sealed envelope clearly superscribing NIT reference and date of opening.

1.2 Tender Validity Period

The tender shall be valid at least for 90 (Ninety) days from the date of opening.

1.3 General

- i) Tenderer's are requested to visit site for actual assessment of the job before submission of their offer.
- ii) The tender rates shall be written in English, both words and figures. In the case of any discrepancy between the words & figures of the rates quoted, the rates expressed in words shall be taken as correct. In the case of discrepancy in the Unit Rate and Amount, Unit Rate will govern. Erasures, changes, and corrections of whatever type/nature shall be attested by the tenderer. The rates amount shall be written in Rupees and Paise only. The rates in words shall be written in one single line only without admitting any interpolations.
- iii) All pages of the tender documents, conditions, specifications & all enclosures must be signed with seal of the company at the lower left hand corner by the tenderer before submission of the tender.
- iv) If the intending tenderer is a Firm or Company, then they shall, in the forwarding letter, mention the number and names of all the partners & shall sign before submitting the same, unless the Power of Attorney holder has specifically been authorized in this respect.
- v) If any tenderer withdraws his tender before its acceptance or refuses within a reasonable time without giving any satisfactory and acceptable explanation thereof,

the tenderer shall be disqualified for making any tender of the BPSCL for a minimum period of one year and the Earnest Money will be forfeited.

- vi) **Handling of Earnest Money:**
 - a) Earnest Money will be refunded to the un-successful tenderer after finalisation of tender and no interest will be paid for the same.
 - b) The amount of Earnest money will be adjusted against Security Deposit only in case of successful Tenderer.
- vii) In case the date of tender opening happens to be holiday, the tender will be opened on the next working day at the same time.
- viii) **Any conditional offer or offer having deviations from our qualifying requirement, specification & instruction sheets is liable to be rejected.**
- ix) BPSCL reserves the right either to reject any/all the tenders without assigning any reason thereof.
- x) If required, original documents are to be provided by the bidder on demand for verification.

General Terms and Conditions

- 2.1 You will have to follow and observe the safety & statutory requirements.
- 2.2 You will have to fully responsible for any sort of unsafe activity of your workmen.
- 2.3 All working personnel should have proper safety certificates issued by BPSCL before start of work.
- 2.4 Supervision of the work has to be carried out by the agency.
- 2.5 All the working tools & tackles, men, material, welding machine etc., safety appliances like safety helmet, safety boot, hand gloves and personnel protection equipments like earplugs, masks are to be provided to the labours by you at your own cost. All safety appliances of reputed make are to be provided by you for your workers in presence of AGM(P&A) & Safety Officer of BPSCL. The list and make of safety appliances may be obtained from safety officer
- 2.6 Work is to be carried out as per instruction & satisfaction of the Engineer-In-Charge.
- 2.7 Rates are to be quoted on firm price basis. Any conditional offer is liable to be rejected.
- 2.8 **Payment Terms :**
 - a) 90% of contract value will be paid on pro-rate basis on progressive job duly certified by Engineer In – charge.
 - b) Balance 10% will be retained as security deposit which will be released after 06 months of successful completion of work / guarantee period / maintenance period as applicable.
- 2.9 Safety of the contractors workmen will be entirely the responsibility of the contractor. In case of any work injury, major or minor, the contractor or his representative will have to provide the medical aid. If adequate medical care is not provided by the contractor, the worker will be treated in BGH and the cost of treatment will be recovered from your running bill.
- 2.10 Contractor will produce medical fitness certificate for his workers prior to CLC clearance for working at height. Height passes to be obtained from safety department.
- 2.11 You will have to strictly adhere to the provision of various labour laws including payment of bonus Act 1965, EPF and ESI rules and regulations.
- 2.12 Offer is to either type written or by handwritten and in no case partly type written and partly hand written. No corrections, overtyping shall be permitted. If so, the same shall be summarily rejected.
- 2.13 Paying authority – AGM (F&A), BPSCL.
- 2.14 Tenderers shall quote their firm rates and no negotiations will be held except with the lowest tenderer, if required.

- 2.15 In accepting the order you are understood to accept to all responsibilities for completing the work in all respect.
- 2.16 Where a claim of Service Tax is preferred and admitted, the tenderer must satisfy that he is a registered contractor under Service Tax Act and Possesses a Certificate of Registration in the firms name in which the service is made and shall in proof thereof, while submitting bills for payment, furnish the number, date and other particulars of such Certificate.

2.18. Security Deposit : The successful tenderer will have to deposit as security, for satisfactory execution of the work order, an amount equivalent to 10% of the total value of the order in any form, Bank Draft/ Bankers Cheque in Favour of Bokaro Power Supply Company (P) Ltd., B.S. City **within 30 days of placement of work order.**

The expression satisfactory execution of the order shall mean fulfillment of all obligation arising out of and the guarantees stipulated in the contract. In default at satisfactory execution of the order the security deposit shall be forfeited to the BPSCL.

Any penalty for which the successful tenderer shall be found liable or any liquidated damages which shall be payable to the BPSCL in terms of the Contract, shall also be recoverable by the BPSCL from the Security deposit. If such security deposit will not be adequate for the purpose of liquidating the amount of penalty and/or damages as contemplated, the amount in excess thereof shall be deducted from any sum or sums which may be due or may become due to the successful tenderer from the BPSCL on any account whatsoever.

Notwithstanding what has been stated above if the successful tenderer shall have duly performed all his obligation under and the guarantees stipulated in the contract and observe all the terms and conditions thereof and no penalty shall have been recoverable from him and / or the BPSCL shall not have suffered any damages whatsoever, then security deposit shall be refunded, on receipt of a certificate from the Engineer in - charge that there is no claim against the Successful tenderer under the Contract.

2.19 The Parties should clearly indicate their prices firm in all respects till execution of the work order.

2.20 In case of asking any variation on any account whether sales tax or Service tax, excise duty or transportation etc. will not be treated as firm price on that account and hence parties should state everything clearly.

Special Instruction: Tenders must signify their willingness to submit security deposit. Tender will be opened on **03.12.2010 at 03.30 PM**. If it is declared a holiday by BPSCL then in the next working day at the same time in the presence of Tenderer's Authorized Representatives, who wish to be present.

Scope of work :

1. Operation & maintenance of construction water supply scheme.
2. Operation & maintenance of fire fighting pipelines and valves.
3. Attending to any emergency work.
4. Issue of drawing & maintenance of drawing record register.
5. Assistance in project office work like operation of photocopier, distribution of daily dak,
etc.
6. A minimum of 03 (three) skilled and 02 (two) unskilled workers will be required every day for 365 days.

Penalty Clause : In the absence of proper manpower, a penalty @ Rs. 124.00 per manday will be imposed.

SAFETY RULES & REGULATIONS FOR COMPLIANCE:-

You shall at all time exercise reasonable precaution to the safety of workers in the performance of his contract and shall strictly comply with all the provisions of the safety & pollution control laws as given below:

- i. You will be advised to obtain Safety Clearance from Safety Engineering Department of SAIL/BSL/BPSCL before start of the work.
- ii. Along with contract document and job instructions from our side you along with supervisor will go to Safety Engineering Department of SAIL/BSL/BPSCL where you/he will be further briefed and contractor's Safety Rules book will be handed over to you/him & explained. You are not permitted to start the job without clearance from Safety Engineering Department of SAIL/BSL/BPSCL.
- iii. You shall have to provide a list of workers to be engaged well before the start of work. All the labours and supervisors must be physically made available to undergo Safety Training Programme in the Safety Engineering Department of SAIL/BSL/BPSCL and obtain certificate before engaging them on the job your labours without certificate of training from the Safety Engineering Department Of SAIL/BSL/BPSCL shall not be allowed to work.
- iv. Safety of workers employed by you is entirely your responsibility and in the event of any work accident, major or minor, the workman can be admitted to BGH. If your supervisor is not available to give adequate medical care, the cost of treatment can be recovered from your monthly bills. Safety guide lines enclosed with the work order must be followed strictly.
- v. As the area of work is highly sensitive with respect to Safety hazards, you must take proper work permit, shutdown clearance and other instructions from Engineer-In-Charge, daily before starting the work. You will follow all the safety precautions and rules in this regard.

- vi. Without prejudice to the right conferred by the clauses above for stoppage of work for violation of safety requirements, you shall be liable for penalties mentioned below:
- i) Up to Rs. 5000/- by DGM (Safety)/ Head of Safety Engg. Department/ Head of the Department where work is being done for 1st violation of safety norm, non use of PPEs (Personnel Protective Equipments) like safety shoes, hand gloves, safety helmets, goggles etc as per work requirements by you or your workers. This condition is applicable in case of violations of Road Safety norms also.
 - ii) Fine upto Rs. 20,000/- on 2nd Violation as mentioned in clause VI (i) above.
 - iii) You shall be debarred for one year/ deregistered from taking up further contractual work in BSL from the date of issue of debarring/ deregistering order on 3rd violation as mentioned in clause no. VI (i) above.
 - iv) Fine upto Rs. 10,000/- for violation in use of Full Body Harness by you or your workers for working at height (Above 1.8 metres from immediate floor)
 - v) Fine Rs. 25,000/- (Minimum) to Rs. 50,000/- Maximum for, serious injuries and disabilities causes by violation as mentioned in Clause No.- VI (i) and VI (iv).
- Independent of the above, you shall be fined Rs. 1,00,000/- (Rs. 1 lakh) or more and debarred/ deregistered from taking up further contractual work in BSL from the date of issue of debarring/ deregistering order in case any Fatal accident occurs due to violations as mentioned in Clause VI (i) and VI (iv) above.

Safety appliance to be arranged by the contractor.

- a) Knee-height boots
- b) Hand gloves
- c) Safety Helmet
- d) Welding glass

Annexure – IV

Schedule of Quantities :

Sl.No	Description of job	Quantity	Rate (Rs.)	Amount (Rs.)
1.	Operation & maintenance of construction water supply scheme.	Lump sum & as per requirement		
2.	Operation & maintenance of fire fighting pipelines and valves .	Lump sum & as per requirement		
3.	Attending to any emergency work	Lump sum & as per requirement		
4.	Issue of drawing & maintenance of drawing record register.	Lump sum & as per requirement		
5.	Assistance in project office work like operation of photocopier distribution of daily dak, etc.	Lump sum & as per requirement		
Total Quoted Value				
(Rupees :)				

Note : Service Tax : **EXTRA** as applicable () / Not applicable. ()
 (Please tick (√) the one which is applicable and cut (x) the another) In case no option is marked, price quoted will be assumed as inclusive of service tax.